

**STATE EMS ADVISORY BOARD**  
**Norfolk Waterside Marriott, Norfolk, Virginia**  
**November 8, 2006**  
**1:00 PM**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
<b>Randy P. Abernathy</b> <b>Reverend Coan Agee</b>	Sherrin C. Alsop Robert V. Crowder, III (Excused)	Gary R. Brown Scott Winston Beth Singer Michael D. Berg Warren Short Chad Blosser Chris Corbin Russ Stamm Greg Neiman Tim Perkins Rohn Brown Brienne Slattery Jim Nogle Frank Cheatham Karen Owens Paul Sharpe Jodi Kuhn Jimmy Burch Ron Kendrick Wayne Berry S. Heather Phillips Ken Pullen Henry Bosman Irene Hamilton	Robin V. Kurz Lisa Kaplowitz, MD, MSHA Wayne Peer Cookie Conrad Jim Chandler Rob Logan Ed Rhodes Matt Dix Velda Agee Tina Skinner Rob Logan Melinda Duncan Billy Shelton Jim Mastin
<b>Byron F. Andrews, III</b> <b>J. David Barrick</b> <b>Edward B. Bish, Jr.</b> <b>Jennie L. Collins</b> <b>Gary P. Critzer</b> <b>Gary A. Dalton</b> <b>Kevin L. Dillard</b> <b>James R. Dudley, M.D.</b> <b>Bruce Edwards</b> <b>Theresa E. Guins, M.D.</b> <b>L.V. Pokey Harris</b> <b>Linda G. Johnson</b> <b>Kimberly J. Mitchell, M.D.</b> <b>Morris Reece</b> <b>Linda Sayles</b> <b>Donald E. Taylor</b> <b>Karen D. Wagner</b> <b>Anthony Wilson</b>	May H. Fox (Excused) Rao R. Ivatury, M.D. (Excused) Dr. Lori Moore-Merrill Carl F. Wentzel, III, M.D. (Excused) Douglas R. Young (Excused)		

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order – Karen Wagner</b>	The Chair, Ms. Wagner, called the meeting was called to order at 1:10 PM.	
<b>Approval of the Minutes</b>	The Chair asked for a motion to approve the minutes from the August 4, 2006 Advisory Board meeting.	<b>The minutes from the August board meeting were approved as submitted.</b>
<b>Approval of the Agenda</b>	The Chair called for a motion to approve the meeting agenda for this meeting as submitted.	<b>A motion was made and properly seconded to approve the agenda.</b>
<b>Chair's Report – Karen Wagner</b>	<p>Ms. Wagner welcomed the new board members and introduced them to the audience. The new Board members were David Barrick, representing Peninsulas EMS Council; Bruce Edwards, representing Tidewater EMS Council; Pokey Harris, representing Southwest VA EMS Council; and Anthony Wilson, representing the Virginia Ambulance Association. Both Dave Barrick and Bruce Edwards have served on the Board in a prior term.</p> <p>Ms. Wagner reported that recently Randy Abernathy, Jennie Collins and she had a meeting with Dr. Kaplowitz, the Deputy Commissioner for Emergency Preparedness and Response. The discussion centered on interaction between the Department of Health, Office of EMS and the EMS Advisory Board. Dr. Kaplowitz offered the support of the Department of Health to the EMS Advisory Board. Dr. Kaplowitz also asked that the EMS Advisory Board make a presentation to the State Board of Health at its November meeting. Ms. Wagner, Randy Abernathy and Jennie Collins attended the meeting and gave a presentation on the EMS Advisory Board composition, as well as hot issues facing the Board and the EMS system.</p> <p>The meeting dates for 2007 EMS Advisory Board and for the Town Forums have been set. Board members will get this information timely.</p> <p>A prevalent issue that has been addressed to the EMS Advisory Board since the last meeting is the relocation of the Office of EMS within state government. Ms. Wagner has decided to have a Board retreat that will focus only on the issue of placement of the Office of EMS within state government. The hope is that the Board can make a united recommendation as to the best placement for the Office of EMS within the state government structure. A date and location for the retreat will be announced in the near future. Board members were encouraged to have this discussion with the organizations that they represent.</p>	
<b>1<sup>st</sup> Vice Chair Report – Randy Abernathy</b>	No report.	
<b>2<sup>nd</sup> Vice Chair Report – Jennie Collins</b>	This year the Symposium Planning Committee asked that an Advisory Board liaison serve on the committee and Ms. Collins has agreed to serve in that	

	<p>capacity. Board members were asked to forward any suggestions they might have for lectures that they might like to present or topics that they would like to see presented at the 2007 Symposium to her attention. The next meeting of the Symposium Program Committee is in December.</p>	
<b>OMD Report – Dr. Carol Gilbert</b>	<p>Dr. Gilbert was not in attendance; and there was no report given.</p>	
<b>Office of EMS Report – Gary Brown</b>	<p>OEMS New Personnel-</p> <p>Tim Perkins, the EMS Systems Planner, comes from Syracuse, New York where he served as the Executive Director of Central New York Regional EMS Council. Tim will oversee the contracts between OEMS and the Regional EMS Councils and also spearhead the OEMS regional and operational plans.</p> <p>Brianne Slattery is the Public Relations Assistant. Brianne is a 2006 graduate of the University of Connecticut. Brianne also completed an internship with the Connecticut Department of Public Health.</p> <p>Henry Bosman is the Accountant. He has been an Accountant for the last 10 years at Kanawa Medical Supply in Richmond; and Henry has a degree in accounting from the University of Alabama – Huntsville. Henry is currently completing work to obtain his CPA.</p> <p>Frank Cheatham is the Health and Medical Response Coordinator. Frank retired from Dominion Virginia Power with 34 years of service; and he is a lifetime member of West End Rescue Squad and East Hanover Rescue Squad.</p> <p>Amanda Davis will begin working in the Office of EMS on November 27 as the new Grants Administrator. Amanda has a Masters Degree from VCU, as well as an Bachelors Degree from ODU. Amanda also has 14 years of grants management experience with the Department of Criminal Justice Service and with Chesterfield and Hanover counties.</p> <p>Board Member Changes-</p> <p>Don Taylor, represented the Virginia Fire Chiefs Association, and resigned from the Board to take a position as Fire Chief in Colorado. The Governor has nominations for that position; but has not yet made the appointment.</p> <p>Catherine Hudgins, represented the Virginia Municipal League, resigned from the Board to take a position on the Mental Health, Mental Retardation and Substance Abuse Board.</p> <p>RFP for Regional Council Study-</p> <p>There was a preproposal conference on October 24 which was attended by six</p>	

	<p>vendors. Proposals are due on October 27 at 2 PM. The committee will review the proposals between November 28 and December 12. At least two vendors will be selected; and then negotiations will be conducted between December 13 – 22; and the earliest the contract could be awarded would be January 7, 2007.</p> <p>Trauma Registry Report- Jodi Kuhn, the Trauma and Critical Care Statistician, gave the Board an overview of the information collected from the Trauma Registry and the Prehospital Care Reporting and presented in the Trauma Trends Report. This will be an annual publication that has been developed primarily for EMS and hospital providers.</p> <p>Symposium Attendees- Mr. Brown announced that Bermuda has sent attendees again this year to the Symposium. Also, we have attendees this year from New Orleans.</p> <p>Intra State Mutual Aid System- Scott Winston reported that the Office of EMS was recently contacted by the State Fire Chiefs Association to participate in a work group to improve the intra state mutual aid system in Virginia. Frank Edwards, Chesterfield County Fire, will be chairing this work group. The group will be working at how to improve planning, coordination and response to natural and man-made emergencies. A meeting is scheduled in December.</p>	
<b>Office of the Attorney General – Robin Kurz</b>	<p>Air Medevac Regulations- Ms. Kurz reported that she has been reviewing the Air Medevac regulations for several months. She recently sent a memorandum to the Office of EMS regarding the regulations. Ms. Kurz explained that the Federal FAA regulations had to be reviewed along with the Air Medevac regulations because federal law in a lot of instances preempt state law. After the OAG finishes their review, the Health Department will review the regulations. The regulations will then be passed on the State Board of Health for a decision.</p>	
<b>Deputy Commissioner for Emergency Preparedness and Response – Lisa Kaplowitz, MD, MSHA</b>	<p>Dr. Kaplowitz explained that she asked the EMS Advisory Board to make a presentation to the State Board of Health because in accordance with the Code of Virginia the EMS Advisory Board is advisory to the State Board of Health. It is, therefore, important that the Board of Health is kept updated on the actions of the EMS Advisory Board.</p> <p>Dr. Kaplowitz acknowledged that there is a lot of discussion as to the location of the Office of EMS within the state structure. Dr. Kaplowitz stated that any change in the location of the Office of EMS would require significant changes to the Code of Virginia. Dr. Kaplowitz recognized that a lot of these</p>	

	<p>discussions began in reaction to a transition report to the Governor. Dr. Kaplowitz said that Dr. Stroube, the State Health Commissioner and she have looked into that report. Dr. Kaplowitz said that there is no plan on the part of the Governor to propose any significant change to the status of the Office of EMS. Dr. Kaplowitz emphasized that she feels that it is appropriate for the Office of EMS to remain within the Department of Health or at least maintain a strong linkage with the Department of Health.</p> <p>Dr. Kaplowitz explained that in the last four years with the creation of the Emergency Preparedness and Response program within the Department of Health there is emerging a linkage to all emergency response agencies throughout the Commonwealth. Within the Department of Health, there is also an effort to have every area of the Central Office engaged with a role in an emergency.</p> <p>Pandemic Influenza- Dr. Kaplowitz asked that all EMS agencies to make sure that they are engaged in the planning that takes place in their localities. Dr. Kaplowitz reported that they produce a weekly status report for the Governor that is available on their web site.</p>	
<b>Awards Committee – Karen Wagner</b>	Ms. Wagner recognized all the members of the committee for their dedication and hard work. Award recipients will be announced at the EMS Awards Banquet on Saturday night.	
<b>Communications Committee – Gary Critzer</b>	<p>The committee is scheduled to meet on Friday, November 10 at 6 PM. Chris Essid, from the State Interoperability Office will be in attendance at the meeting to give a report on the State Interoperability Plan.</p> <p>At the meeting on Friday, there will be one PSAP accreditation application to review at the meeting. The committee's recommendation will be presented to the Advisory Board at the February meeting.</p> <p>Mr. Critzer noted that there is a full Communications track at the Symposium this year.</p>	
<b>CISM Committee – Linda Johnson</b>	<p>The committee met on November 1. Plans are taking placing for the 2007 Annual Training that is scheduled from May 29 – June 2, 2007 in Virginia Beach. The hotel has not yet been confirmed. There will be two-day ICIS training sessions offered, as well.</p> <p>The CISM EMSAT tape has been produced and will be distributed in the near future.</p> <p>Ms. Johnson thanked Don Wilson, Executive Director for the Peninsulas EMS</p>	

	Council, for providing the CISM booth kiosk with the CISM header boards.	
<b>EMS Emergency Management Committee – Bubby Bish</b>	<p>The committee met last on September 21. Mr. Bish reported that the attendance has improved. Modules of Mass Casualty I and II have been completed and are being piloted in Southwest Virginia.</p> <p>Steve Ennis representing the Virginia Hospital and Healthcare Association gave a report on a hospital web EOC and its functions.</p> <p>In 2007, the committee will meet quarterly. The next meeting of the committee is scheduled on November 16, 2006 at The Place.</p>	
<b>EMS for Children – Theresa Guins</b>	<p>Dr. Guins reported that they have an outstanding action item from the last meeting. At that time, Dr. Guins made a motion that the committee be allowed to expand to 14 members to keep in compliance with the new federal EMSC guidelines.</p> <p>A correction in the quarterly report, the October meeting will be October 18 instead of October 11.</p>	<p><b>MOTION: The EMS for Children Committee request permission to expand membership to 14 members in order to comply with new federal EMSC guidelines.</b></p> <p><b>Ms. Wagner explained that technically to expand to voting membership on the committee, the Board chair can approve the expansion. Ms. Wagner said that if the motion is withdrawn that can be done.</b></p> <p><b>Dr. Guins withdrew her motion and Ms. Wagner approved the committee expansion.</b></p>
<b>EMS Workforce Development Committee – Kevin Dillard</b>	<p>The newly formed Workforce Development Committee met on October 19 to discuss the goals of the committee. There are 10 membership slots. The committee identified four projects to pursue.</p> <ol style="list-style-type: none"> <li>1. Establish leadership and management standards.</li> <li>2. Pursue a comprehensive recruitment campaign for paid and volunteer providers</li> <li>3. Promote the use of “Keeping the Best Retention” tool kit and also measure the effectiveness. They will also promote the recruitment section of the Office of EMS website.</li> <li>4. Review and recommend criteria to develop a Virginia Standards of Excellence Accreditation program that recognizes and promotes EMS agencies that exceed the minimum requirements. Also, coordinate specific technical assistance teams that will help EMS agencies solve specific EMS system issues.</li> </ol> <p>Four subcommittees have been set up to address these goals. Mr. Dillard said that if anyone knows of anyone who would be interested in sitting on any of the subcommittees please let him know.</p>	

<b>Financial, Legislative and Planning Committee – Gary Dalton</b>	<p>The committee met September 29 during the VAVRS Convention. They discussed the many legislative items that has been brought to their attention and that they will be monitoring during the upcoming legislative session.</p> <p>The next meeting is February 9, 2007.</p>	
<b>Financial Assistance Review Committee – Karen Wagner</b>	<p>Ms. Wagner reported that the FARC committee had their fall tour of the Northern Virginia EMS Council area. It was an excellent tour, and Ms. Wagner thanked the Northern Virginia EMS Council for hosting this tour.</p>	
<b>Medevac Committee – Randy Abernathy</b>	<p>The committee met on October 12. The Best Practices subcommittee, Paul Sharpe and Randy Abernathy, took a trip to Baltimore, MD to take a look at the Maryland State Police operation as it relates to the dispatch and control and oversight of air medical operations. The committee is planning to look at how they oversee flights and control communications in regards to air medical resources.</p> <p>Mr. Abernathy thanked Ms. Kurz for the OAG for her work with the regulations.</p> <p>The Best Practices group will continue to meet and is looking at the legislation to form an Air Medical Authority for the Commonwealth.</p> <p>Mr. Abernathy requested that the EMS Advisory Board Chair allow the committee to increase the membership by one to allow the Virginia Beach Police Department to have a seat at the table since they are moving forth to purchase aircraft that will be used for air medical operations in the Virginia Beach area.</p> <p>The next meeting is scheduled on January 11, 2007.</p>	
<b>Medical Direction Committee – Kimberly Mitchell, MD</b>	<p>The committee met on October 12, 2006. Two sub-committees have been established – the sub-committee to evaluate the National Scope of Practice certification levels impact of Virginia has been reconstituted. Also, a new sub-committee for emerging technology has been established. This sub-committee will be working with the FARC committee to give medical expertise in terms of new medications, innovative technologies, etc.</p> <p>The renewal and reevaluation of the State OMD Contract is currently pending. Members of the Office of EMS will be sending out an electronic draft to the members of the committee within a few weeks for their review and fine tuning before the document is brought back before the EMS Advisory Board.</p> <p>There was a presentation by the American Heart Association regarding the Virginia-wide Stroke System Implementation. The entire state has been</p>	<p><b>The question was asked if there were field providers or administrators of EMS systems on these committees.</b></p> <p><b>Dr. Mitchell said that the sub-committees are made up of members of the Medical Direction Committee; so there are physicians on the committees. It was pointed out that it might be good to have administrators or training personnel on the committee who could possibly bring another viewpoint. Dr. Mitchell said that she would take that suggestion back to the committee.</b></p>



	<p>mapped and they will be moving forward to implement a stroke system plan similar to the trauma care plan. The Medical Direction Committee will continue to work with the American Heart Association to meet those goals.</p> <p>The next meeting is January 18, 2007 at The Place at 10:30 AM.</p>	
<b>Professional Development Committee – James Dudley</b>	<p>The committee met on October 11, 2006. The committee received an interim report from the EMT-B Pilot Program and they were very impressive. The Pilot Programs were extended to include a handful of non institutional based EMT based programs. They will be working to establish several of those programs in rural areas.</p> <p>The committee voted to suspend one of the BLS AED testing stations and that became effective November 1. This action is a reflection of the fact that there are a lot of technical difficulties between old AEDs and the new AHA guidelines.</p>	
<b>Regulation and Policy – Jennie Collins</b>	<p>The committee met on September 21, 2006.</p> <p>The various regulations that are under review are summarized in the Quarterly Report.</p> <p>There is one action item. The draft of the proposed regulations that have to be revised is being brought to the EMS Advisory Board for endorsement.</p> <p>Ms. Collins talked about some of the areas of change in the Regulations.</p> <p>The committee has a working meeting scheduled on December 14 at 10 AM at VAVRS in Oilville, VA.</p>	<p><b>Motion: Regulation and Policy Committee submits the draft EMS Regulations and requests the Advisory Board's endorsement as the regulations proceed to the Notice of Intended Regulatory Action (NOIRA) process.</b></p> <p><b>Ms. Wagner explained that the motion does not require a second since it is coming from a committee member. The floor was opened for further discussion.</b></p> <p><b>VOTE: YEAS = 20; NAYS = 0; ABSECTIONS = 0</b>  <b>The motion was carried unanimously.</b></p>
<b>Transportation Committee – Gary Dalton</b>	<p>The committee met on October 23, 2006 in Oilville at the VAVRS Headquarters. The committee reviewed 36 grant applications that were submitted to the FARC committee that requested vehicles.</p> <p>The next committee is scheduled on January 29, 2007 at VAVRS.</p> <p>Mr. Dalton reported that he accepted the position of Chair as an interim position until new members of the Board were appointed. The committee will be seeking a new Chair. Ms. Wagner said that once a new member has been identified to Chair the committee, that person will be elected at the next Advisory Board meeting.</p>	
<b>Trauma System Oversight and Management Committee – Morris Reece</b>	<p>The committee met on September 7. The Traumatic Injury Cooperative Program that they are working on with the Office of EMS has been assigned to a newly recruited staff member. The intent of the program is to partner the designated trauma center with the non-designated centers to enable them to</p>	





	<p>handle mass influx of patients that may be a result of a disaster.</p> <p>Mr. Reece talked about the gratification that the committee has in the progress made by the OEMS Critical Care unit for the progress they have made with the trauma data. Mr. Reece commended the unit for the excellent report that they produced.</p>	
<b>Regional Directors Group – Tina Skinner</b>	<p>The Directors Group met to review the proposed regulations for regional councils and they also reviewed the proposed regulations on RSAF.</p> <p>Their next meeting is Thursday, November 16 at 9:30 AM at The Place.</p>	
<b>PUBLIC COMMENT</b>	NO COMMENTS	
<b>OLD BUSINESS</b>	<p>Mr. Abernathy asked if the Medical Direction Committee take any steps regarding the issue mentioned in the last EMS Advisory Board meeting regarding contacting the American Heart Association about the problem created by the AED problem.</p> <p>Dr. Mitchell said that she has not yet made contact with the American Heart Association but will proceed to check into that issue.</p>	
<b>NEW BUSINESS</b>	None	
<b>Adjournment</b>	The meeting was adjourned at 2:23 PM	